



Halton Children's Trust
Minutes of Executive Group Meeting held on Tuesday 26th January 2010
2.00pm, Municipal Building Widnes

Present:

Gerald Meehan	Strategic Director of Children's Services (Co-Chair)
John Pearce	Divisional Manager, Planning & Performance, CYPD
Nigel Moorhouse	Operational Director, Specialist Services
Paula St Aubyn	Divisional Manager, Safeguarding, Quality and Review
Jane Lunt	Halton & St Helens PCT
Mark Grady	Policy & Partnership Development Officer, Halton LSP
Dympna Edwards	Deputy Director of Public Health, Halton & St Helens PCT
Steve Collett	Chief Officer, Cheshire Probation Area (Co-Chair)
Tony Crane	Organisational Development Manager, HBC
Amanda O'Brien	Third Sector Lead Engagement Officer
Dave Howard	Connexions Greater Merseyside
Gareth Jones	Youth Offending Team
Karen Hickey	Children's Trust Partnership Officer (minutes)

Apologies

Ann McIntyre	Operational Director, Business Support and Commissioning
Judith Kirk	Operational Director for Universal Learning, CYPD
Michelle Bradshaw	Halton & St Helens PCT
Jackie Burns	Learning & Skills Council, Greater Merseyside

In attendance

Catherine Johnson	Performance Manager, Planning & Performance, CYPD
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Item		Action
1.0	Matters Arising	
1.1	Item 1, CAF review – Chair of Project Board (from Children's Trust Board) will be Eugene Lavan	
1.2	Item 3.3, SDP 3 update re Child and family poverty, there will now be a Mersey Region commission around this. SDPs to bring a range of actions/issues around child and family poverty to next Executive Group meeting.	SDP Chairs
1.3	Item 4.1, SDP 3 to look at credit unions	PStA/ Vicky Buchanan
2.0	Priorities	
2.1	<u>SDP Update - Young People are Physically, Emotionally and Sexually Healthy</u> The SDP1 business plan was tabled to the group. Prime areas of focus will be tackling the number of under 18 conceptions, developing an action plan to improve infant mortality and the review and enhancement of multi agency strategy across the borough. Some progress has been made so far and an action plan has been developed. The next group meeting will	

<p>2.2</p> <p>2.3</p>	<p>take place on the 28th January.</p> <p><u>SDP Update – All Young People are Successful when they Leave School</u> The SDP2 business plan was presented to the group. Some progress has been made in 3 of the indicator of success areas. The planned update to the Children’s Trust Board will focus on progress against these indicators, and a report card will be developed to illustrate this using the same format adopted within the Children and Young People’s Plan.</p> <p><u>SDP Update – Children and Young People do Well Wherever they Live and Whatever their Needs</u> The SDP3 business plan was presented to the group. Membership is now established and actions have been identified to take forward each indicator of success for this priority. As the Tellus data is used a lot for the CAA this influences areas of focus that fall within this priority. The joint leads for child and family poverty are now Vicky Buchanan and Nick Mannion</p> <p>SDP business plans will now be developed into a common format, and Catherine Johnson will be working with the SDPs on this. SDP chairs will be required to present reports to the next Children’s Trust Board meeting using the new report card format. SDP chairs will also now meet as a group on a regular basis to progress actions more effectively. GM requested Top 3 priorities from SDPs for next year for presentation on the 11.02.10 at the Joint HSCB/CT Board Event.</p>	<p>JP/ Catherine Johnson</p> <p>SDP Chairs</p>
<p>3.</p> <p>3.1</p> <p>3.2</p>	<p>Decision Making</p> <p><u>Joint Commissioning Arrangements</u> The report outlined the principles and potential options for joint commissioning of children’s services within both Halton and St Helens Children’s Trusts. There were 3 options proposed as a way forward, these were:</p> <ol style="list-style-type: none"> 1. Maintain commissioning capacity and capability at current levels 2. Creation of a joint post between PCT and both Councils to coordinate joint CYP commissioning 3. Creation of a formal dedicated commissioning unit with joint senior appointment. <p>The group were informed that the Children’s Trust Board had previously agreed that option 2 would be the most viable as this would best support the new Council structure, and was most similar to the joint commissioning unit proposals put forward last year. The group agreed with this proposal. Report to go to next COMT meeting, JL, GM and Eugene Lavan to present. Start date for new arrangements will be after 1st April, and the possibility of co-location for the joint post to be explored.</p> <p><u>WNF Spend 2009/10 & LPSA Reward Grant</u> A report was presented to the group illustrating the current spend of WNF monies. Feedback from the LPSA reward grant is that funding will not be given from this source until the current WNF spend is allocated.</p> <p>Current WNF funding has been split between the 3 SDPs and there is an outstanding amount of 170k which remains unallocated. A proposal was put forward for allocation of some of the funding to be used towards implementation of the CAF action plan. The group agreed to commit to CAF funding on the basis of a redeveloped proposal for implementation of</p>	<p>GM/JL</p>

3.3	<p>the CAF programme, with reduced costings. Practical application of the funding stressed by the Executive Group.</p> <p>Regarding LPSA reward grant funding, it was proposed that NEET and Care Leavers be put forward for proposed funding from this source. These proposals should be put through with a cross cutting theme emphasis</p> <p><u>Key Priorities for 2010/11</u></p> <p>GM outlined that the priorities would be work done within the SDPs around the priorities within the Children and Young People's Plan</p>	
3.4	<p><u>Children's Trust/HSCB Development Day</u></p> <p>The draft agenda for the day was presented to the group. GM requested that the top 3 priorities from each SDP be identified, and these to be given as key aims at the event. JL to outline joint commissioning proposals. GM to outline links between Safeguarding Board and Children's Trust as part of opening speech.</p>	SDP Chairs JL GM
4.0	<p>Information Items</p>	
4.1	<p><u>One Children's Workforce Tool Summary Report</u></p> <p>This report was produced for the Children's Workforce Development Council in December 2009 as part of grant requirements. An action plan was produced as part of the report and a workforce steering group will follow these up. The report was informed by a questionnaire to all staff within Children's Services, and received the highest response rate in the Northwest.</p>	
4.2	<p><u>Safeguarding</u></p> <p>It has been identified that clearer processes are required to ensure the delivery of safeguarding priorities within the Children and Young People's Plan. PStA proposed that she would take responsibility to oversee that processes are put into place. PStA and JP to meet to discuss indicators of success for the safeguarding priority, and PStA to produce report on this. Indicators of success for all priorities to be discussed at next Executive Group meeting. A formal report to come to the next Executive Group and Children's Trust Board.</p>	PStA/ JP PStA
4.3	<p><u>Health and Wellbeing Analysis Proposal</u></p> <p>DE put forward a proposal for a member of staff within the PCT to undertake an analysis of the health and wellbeing of young people in Halton and St Helens using the Tellus3 and Tellus4 data. The benefit of this study would be that the data can be used to inform JSNA and CYPP processes, and also provide a framework for future analysis of Tellus data. The group agreed to the proposal, with schools research to be done on a locality basis.</p>	
5.	<p>Date and Time of Next Meeting: Tuesday 16th March 2010, 2.00pm Marketing Suite, Municipal Building Widnes</p>	